



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

9 September 2024

**DIVISION MEMORANDUM**

No.403, s. 2024

**CORRIGENDUM TO DIVISION MEMORANDUM NO. 326, S. 2024**

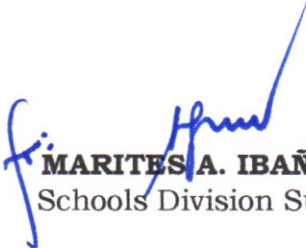
- To: Office of the Assistant Schools Division Superintendent  
Public Schools District Supervisors  
Unit/Section Heads  
SDO Personnel  
School Non-Teaching Personnel  
All others concerned
1. Relative to Division Memorandum No. 326, s. 2024, Capacity Building on the Conduct of Fact-Finding Investigation and Preparation of Reports, this Office announces the schedule of the aforementioned activity on September 16-17, 2024 at the Bayleaf Cavite, Governor's Drive, Brgy. Manggahan, General Trias Cavite.
  2. The attachment on the List of Participants was also updated with the following particulars:
    - a. Vicky P. De Torres, School Head, Balayan East Central School will replace Lolita Garcia;
    - b. Aprilito C. De Guzman, School Head, Dacanlao G. Agoncillo National High School will replace Anabel Marasigan;
    - c. Belen E. Reyes, School Head, Bagong Pook Elementary School will replace Julita Ilagan;
    - d. Evangeline Ocampo, School Head, Balete Central School will replace Layne Ortega;
    - e. Donato Magboo, President, NAPSSHI will replace Loreta Ilaog;
    - f. Rosemarie Encarnacion, EPSA will replace Eduarda Alon;
    - g. Andrea Cleofe, Job Order will replace Irene Grace Gonzales
    - h. Dario Untalan, President, DBPTOI will replace Cheryl Baril;
    - i. Marlon Borillo, Nurse II will replace Rasenna Glicería Mercado
    - j. Belinda Arellano, School Head, Dagatan ES as additional participant
  3. Other provisions in the previous Memorandum are still in effect.



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4. Immediate dissemination of and strict compliance with this Memorandum is desired.

  
**MARITES A. IBAÑEZ, CESO V**  
Schools Division Superintendent

KMS/ CORRIGENDUM TO DIVISION MEMORANDUM NO. 326, S. 2024/  
R2-136756/9-9-24



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